

# PATIENTS' FORUM

FOR THE LONDON AMBULANCE SERVICE

## EXECUTIVE COMMITTEE REPORT 08 July 2015

**Attendance: Lynn, Angela, Kathy, Malcolm**

- 1) **Membership of the EC –**
  - a) Noted that Leslie Robertson has resigned from the EC. Agreed to send her card thanking her for her excellent contribution to the work of the Forum.
  - b) Agreed to ask Joseph step up to some EC tasks
  - c) Invite members to put their names forward to stand for EC and provide details of knowledge, experience and what they can bring to the work of the Forum.
  
- 2) **AGM –** Noted this would be held in October 2015
  
- 3) **Annual Report –** Draft will be ready by end of July 2015.
  
- 4) **Survey of members about improving the work of the Forum.**  
Natalie is analysing responses.
  
- 5) **Safeguarding –**
  - a) Kathy and Angela will share responsibility in the short term.
  - b) Obtain dates of meetings
  - c) Confirm new duties under the Care Act 2014
  - d) Emphasize need for adequate resources in meeting with Zoe Packman
  
- 6) **FAST for Stroke**  
Agreed to take forward issues from recent ombudsman case re response to patient with stroke
  
- 7) **Forum Publicity**
  - a) LAS has agreed to distribute fliers to FT members who have attended recent LAS FT meetings.
  - b) Contact ambulance stations about the July meeting
  - c) Prepare leaflet and poster about work of the Forum
  - d) Prepare welcome pack

- e) Contact university with departments focussing on publicity/arts/communications to see if student would be interested in developing campaign for publicising work of the Forum.
- f) Consider name of Forum and Forum meetings.

**8) Funding**

- a) Consider Awards for All
- b) Sponsors
- c) As about as student project

**9) Agenda for Meetings**

- a) July – Briony Sloper – Nursing and Tim Edwards – Pharmacy  
Reports from meetings with Fionna Moore, Richard Hunt and Zoe Packman, LAS Equality Committee
- b) September – 111 service

**10) CQC Report - Not available yet. Date of Summit not known.**

11) **Mental Health Transport** – MA to attend meeting for pan London/NHS England group on July 13<sup>th</sup>.

**12) Defibrillators in Supermarkets**

- a) Letters sent to Sainsburys – 20 stores
- b) Check Dog Kennel Hill? already has defibrillators

**13) Recruitment Report** – Noted 47 front line staff started in May and 44 left.

**14) Commissioners Report**

Noted that Cat A 8 minute performance was 59.36% in June (target 75%) and that 90% of Cat A patients received a response within 90 minutes.

**15) Website Additions**

- What is Forum?
- What do we do?
- How do we operate?
- Why should I join? How do I join?
- Membership forms need to be updated
- Dates of meetings and issues
- Attending our meetings
- What is the Executive Committee? Terms of Reference
- Sitting on committees of the LAS
- Our reports
- Objects of Association and Memorandum of Association

**End**